



City of Tacoma
Finance Department / Tax and License

City of Tacoma Alarm Devices License Application

Contract Account # _____

This license is in addition to a general business license. To apply for this license, the business must already be registered and active with the City or this application needs to be submitted along with the general business application.

Section A: Alarm & Monitoring Company Information

Name of Company _____

Address: _____

Contact Person Phone: _____

Section B: Monitored Alarm Device License

1. Does the company hold the contract with the subscriber? Yes* ☐ No ☐ **If no skip to section C.**

2. Date activity started in City of Tacoma: _____

3. Number of Devices (control panels) in City of Tacoma: _____

***If you marked "Yes"**, the Monitored Device License is required. See reverse for license fee. A spreadsheet is required that includes the following information and sent to taxinfo@tacoma.gov:

- Name of Subscriber
- Address being monitored
- Number of Control Panels
- Name of third party dispatch center

Section C: Alarm System Operator License

1. Does the company provide the monitoring service (call center/central dispatch)?

Yes* ☐ No ☐ **If no skip to section D.**

2. Date monitoring activity began in Tacoma: _____

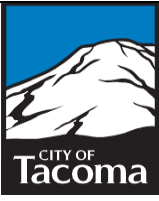
3. Number of Tacoma customers currently monitored: _____

***If you marked "Yes"**, the Alarm System Operator License is required. See reverse for license fee.

See reverse side

747 Market Street, Room 212, Tacoma, WA (253) 591-5252

tacoma.gov/taxandlicense



Section D: Door-to-Door Soliciting License

1. Do you currently or do you plan to solicit alarm services, door to door in the City of Tacoma?

Yes ☐ No ☐

If you marked “Yes”, a soliciting license is required for each person going door-to-door. See below for license fees and requirements.

Signature:

The undersigned hereby certifies that the information shown is correct to the best of his/her knowledge and belief under penalties of perjury. The undersigned acknowledges that this business is governed by the Tacoma Municipal Code and is responsible for becoming familiar with the code and abiding by its requirements.

Signed By:

Signature

Title

Date

Alarm License Fees

An alarm system operator license is required for any person to operate or provide an alarm monitoring service within the City limits of Tacoma.

Monitored alarm device licenses are required for an alarm system operator renting, leasing, installing, placing, subscribing, contracting, subcontracting, or otherwise arranging to monitor an alarm device within the City limits. The license is submitted annually in January for all devices within the City.

Alarm system operators are assessed a false alarm response fee for every police response to a false alarm.

Alarm System Operator License	Fee
For 1 to 100 devices	\$100 per annum
For 101 to 200 devices	\$200 per annum
For 201 to 500 devices	\$400 per annum
For 501 or more devices	\$500 per annum

Monitored Alarm Device License	\$40 per device
False Alarm Service Fee	\$100 per occurrence

Per the Tacoma Municipal Code Chapter 6B.170, a Door-To-Door Soliciting license is required to engage in door-to-door soliciting. Applicants must apply in person. Additional fees for fingerprinting and criminal background check are required.

Soliciting License	Fee
Per six (6) month period	\$90