



City of Tacoma  
Finance Department / Tax and License

## CERTIFICATE OF SAFETY

### FOR-HIRE VEHICLE

Company/Owner Name	Make	Model	Year
VIN#	WA Plate#	Mileage	City Plate/Decal # (if applicable)

### VEHICLE SAFETY INSPECTION

INSPECTION POINT	PASS	FAIL	INSPECTION POINT	PASS	FAIL
HEADLIGHTS (high/low beams must operate)	<input type="checkbox"/>	<input type="checkbox"/>	WINDSHIELD WIPERS (Required and operational)	<input type="checkbox"/>	<input type="checkbox"/>
TAIL LIGHTS (operational)	<input type="checkbox"/>	<input type="checkbox"/>	DOORS (Open/close properly, rear door locks accessible to passengers in locked position)	<input type="checkbox"/>	<input type="checkbox"/>
TURN SIGNALS(operational)	<input type="checkbox"/>	<input type="checkbox"/>	HORN (required and operational)	<input type="checkbox"/>	<input type="checkbox"/>
BRAKE LIGHTS (operational)	<input type="checkbox"/>	<input type="checkbox"/>	SPEEDOMETER (required and operational)	<input type="checkbox"/>	<input type="checkbox"/>
EMERGENCY 4 WAYS (operational)	<input type="checkbox"/>	<input type="checkbox"/>	DEFROST (required and operational)	<input type="checkbox"/>	<input type="checkbox"/>
BACK UP LIGHTS (operational)	<input type="checkbox"/>	<input type="checkbox"/>	SEAT BELTS FOR DRIVER & ALL PASSENGER POSITIONS	<input type="checkbox"/>	<input type="checkbox"/>
Dashboard(operational)	<input type="checkbox"/>	<input type="checkbox"/>	MUFFLER & EXHAUST SYSTEM (Free of leaks, defects, or tampering and meets State of Washington emission standards)	<input type="checkbox"/>	<input type="checkbox"/>
BRAKES (PADS/SHOES) (Exceeds manufacturer minimum specs)	<input type="checkbox"/>	<input type="checkbox"/>	FLUID LEAKS (No fluid leaks, including but not limited, to motor oils, antifreeze, transmission fluid, and brake fluid.)	<input type="checkbox"/>	<input type="checkbox"/>
SUSPENSION SYSTEM (Adequate suspension to prevent excessive motion when operating)	<input type="checkbox"/>	<input type="checkbox"/>	AIR CONDITION SYSTEM FREE OF CFC LEAKS (If Applicable)	<input type="checkbox"/>	<input type="checkbox"/>
ADEQUATE STEERING SYSTEM (Per Manufacturers allowable tolerance)	<input type="checkbox"/>	<input type="checkbox"/>	MECHANICALLY SOUND	<input type="checkbox"/>	<input type="checkbox"/>
Ball Joints	<input type="checkbox"/>	<input type="checkbox"/>	FRONT END ALIGNMENT(No excess movement in steering)	<input type="checkbox"/>	<input type="checkbox"/>
Tie Rods	<input type="checkbox"/>	<input type="checkbox"/>	NO EXCESSIVE NOISE	<input type="checkbox"/>	<input type="checkbox"/>
Rack & Pinion	<input type="checkbox"/>	<input type="checkbox"/>	TIRES (tread greater than minimum tread depth per manufacturer)	<input type="checkbox"/>	<input type="checkbox"/>
Bushings	<input type="checkbox"/>	<input type="checkbox"/>	MIRRORS (Must have two side mirrors and interior rear mirror)	<input type="checkbox"/>	<input type="checkbox"/>
WINDSHIELD (No visible cracks/nicks)	<input type="checkbox"/>	<input type="checkbox"/>	BUMPERS (vehicle has front/rear)	<input type="checkbox"/>	<input type="checkbox"/>
REAR WINDOW & OTHER GLASS (no visible cracks/nicks)	<input type="checkbox"/>	<input type="checkbox"/>	LETTERING/PAINT(no peeling paint/lettering (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>
WINDOWS OPERATIONAL(from passenger positions)	<input type="checkbox"/>	<input type="checkbox"/>	BODY (Minimal-rust/ dents/damage)	<input type="checkbox"/>	<input type="checkbox"/>

Complete Reverse Side



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### INSPECTION FACILITY

Inspection Facility Name	Address
Phone	Inspector Name (Print)

### VEHICLE SAFETY INSPECTION RESULT

PASS	FAIL
<input type="checkbox"/>	<input type="checkbox"/>

### ASE TECHNICIAN SIGNATURE

I \_\_\_\_\_ (Print name) hereby certify  
that the vehicle list above was inspected in accordance with the Tacoma municipal code chapter 6B.220.240.2.

\_\_\_\_\_ ASE Inspector signature      Date      State Certification #

### VEHICLE OPERATING REQUIREMENTS

No for-hire vehicle licensed by the City may lawfully operate within the City of Tacoma unless an approved mechanic has issued a valid Certificate of Safety for the vehicle within the last license year. The Certificate of Safety remains valid, if the vehicle is sold until the next renewal date.

**“Approved Mechanic”** means a mechanic who (1) has met all requirements of the National Institute of Automotive Service Excellence, (2) does not own, lease or drive a for-hire vehicle, and (3) has no financial interest, including any employment interest, in any for-hire vehicle or in any owner that owns or leases for-hire vehicles.

Mechanics must have been awarded certificates of competency by the National Institute for Automotive Service Excellence (ASE) in the following areas: Brakes, Engines, Steering and Suspension systems or Master Mechanic.

To request this information in an alternative format or to request a reasonable accommodation,  
please contact Tax & License at (253) 591-5252. TTY or speech to speech users please dial 711 to connect to Washington Relay service.