



ENTERTAINMENT / DANCING – NO LIQUOR SERVED LICENSE APPLICATION

Tacoma Municipal Code (TMC) Chapter 6B.80

To apply for this license, the business must already be registered with the city, or this application must be submitted with the general business license application. Visit tacoma.gov/taxandlicense for more information

BUSINESS INFORMATION

1. Does the business have a City of Tacoma business license?

Yes, provide City Account Number: _____

No, you must submit form with business license application, visit Tacoma.gov/taxandlicense

2. Enter start date for this activity _____

3. Describe in detail the business activity:

4. Legal Business Owner Name: _____

5. Establishment Name/DBA: _____

6. Location Address: _____

HOURS OF OPERATIONS - All Entertainment establishments shall be closed at or before 2:00 a.m. and shall remain closed until 6:00 a.m. on the same day unless authorized by the Director.

ENTERTAINMENT LICENSE REQUIREMENTS

Written Safety Plan: Per TMC 6B.80 a written safety plan is required to be submitted with application see page 3 for template or visit tacoma.gov/taxandlicense for more information.

Security Personnel: All security personnel are required to obtain a Security Personnel License, per TMC Chapter 6B.70.

SIGNATURE AND PROCESS

Per Tacoma Municipal Code 6B.80, The licensee, business owner, manager or other responsible party shall allow entry by public offices for the purpose of ensuring public safety at any time the establishment is open in accordance with TMC 6B.10.180. Entertainment establishments shall not allow any person under the influence of illegal substances to enter or remain in any such establishment.

License fee and Written Safety Plan must be submitted with business license application unless already registered with the city. Applications received without payment or required forms will be delayed and/or returned. Once your application has been processed the application will be reviewed by the appropriate departments in the City for approval. **Please allow 10-15 business days for approval process to be completed.**

Signature

The licensee agrees to comply with all City Codes and Ordinances, which includes, but not limited to: Building codes, zoning and fire codes.

Signature _____ Date _____

Printed Name _____ Title _____

Contact Phone _____

| License Fees | First Year Fee | Renewal or *Temporary Fee |
|---------------------------------|----------------|---------------------------|
| Entertainment License | \$250 | \$150 |
| Charitable Organizations | \$75 | \$75 |
| **Teen Dance Permit (per event) | \$125 | |

*Temporary event license has a separate application, visit Tacoma.gov/taxandlicense to download form or call 253-591-5252.

**Teenage Dance permit has a separate application, visit Tacoma.gov/taxandlicense to download form or details or call 253-591-5252.

Submit application with payment and Written Safety Plan



Entertainment and Dancing License Written Safety Plan

Tacoma Municipal Code (TMC) Chapter 6B.70 and 6B.80

ON-SITE MANAGER INFORMATION

Person responsible for addressing safety, security, or complaints from patrons or neighborhood residents

Business Name _____

Manager Name _____

Phone Number _____ Email Address _____

HOURS OF OPERATIONS & BUSINESS ACTIVITY

| | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|-------|--------|--------|---------|-----------|----------|--------|----------|
| Hours | | | | | | | |

If Business Hours Change Notify Tax & License at Licenseinfo@Tacoma.gov

- Activity will be held (select one) Indoors Outdoors Both Indoor and Outdoors
- Will admission be charged? Yes No Occasionally
- Will you lease/rent the space to others to hold their own events? Yes No
- Will you be holding dances, dance parties, where the primary purpose is a public dance? Yes No
 - If Yes, will guests be allowed to attend that are under 18 years of age? Yes No

6. Provide your scope of business activity: Be specific by explaining the type of entertainment that will be provided and the age of guests. Please list all types of entertainment that will occur at establishment.

9. What are the procedures for crowd control and preventing overcrowding?

10. What are the procedures for disturbances outside the premises, including property adjacent to or in proximity to the establishment, from patrons entering and leaving the establishment, *for example*: loitering, vandalism, noise, parking and crowd dispersal?

REPORTS TO THE FIRE MARSHALL – Any entertainment establishment that has a building occupancy of more than 99 persons must complete this section:

1. Square Feet of Building _____ Building Occupancy _____ Number of Exits _____

2. What is your plan for quarterly fire drills by employees, as required in section 405 of the Internation Fire Code.

3. Provide the plan of action for employees in the event of fire or earthquake.

4. **Attach** the fire evacuation and fire safety plan for the building, as required by Section 404 of the internation Fire Code

WRITTEN SAFETY PLAN SIGNATURE

By signature below the licensee acknowledges 1) they will remain in compliance with all City Codes, which include, but are not limited to, the Entertainment licenses outlined in TMC 6B.70 and 6B.80, Building, Zoning and Fire, and rules and regulations of the WA State Liquor Cannabis Board; and 2) if business activities create immediate hazardous conditions to life or property, according to TMC 6B.10.145, the business license may be summarily suspended and the business operation closed.

Signature

Date

Print Name

Phone Number

The applicant will receive notification once all City departments have reviewed the information