



For-Hire Driver License Application-Supplemental

Tacoma Municipal Code Chapter 6B.220

Review steps and requirements listed below, complete the application, and apply in person at the City of Tacoma, 747 Market St, Room 212, Tacoma WA 98402. Applications are processed Monday thru Wednesday, 8:00 am - 4:00 pm.

Step 1: Take the Required Driver Training Courses

Go to: [Driver Training Program - City of Tacoma](#) or visit tacoma.gov/taxandlicense and search taxi training.

- Complete the Driver Training Program
- Complete a city approved Defensive Driving Course (DDC)

Step 2: Complete Fingerprints for Background Check

Fingerprinting services for background checks are available by appointment only at South Sound 911. When scheduling appointments online, select *City of Tacoma Business License* as the purchase option. Fingerprint fees are paid directly to South Sound 911, visit southsound911.org/fingerprints for current fees.

- **Location:** South Sound 911 – Schedule online at southsound911.org/fingerprints
3580 Pacific Ave, Tacoma WA 98418

Step 3: Apply For Your License - Bring the following forms and fees:

- Proof of completion of City approved Defensive Driving Course
- Proof of completion of Driver Training Program & \$25 Fee
- For-Hire Owner Intent Letter
- For Hire licensing Driver License Fee: \$75
- General Business License - For application and license fees, visit tacoma.gov/taxandlicense.

For Hire Driver Information

Type or Print Last, First, Middle Initial		Previous Names or Aliases	Date of Birth
Home Address (Number, Street, Apartment number)			
City	State	Zip	
Mailing Address (if different from above)			
Business/Cell Phone#	Email Address	WA Driver License Number	
Has your for-hire driver or driver's license ever been suspended, revoked or denied? YES* <input type="checkbox"/> NO <input type="checkbox"/> *If Yes, for what cause?			
List the Company(s) you drive for and provide Intent Letter:			

Complete Reverse side

Criminal Background Check per Tacoma Municipal Code Chapter 6B.220.250

I _____ (print name) authorize the Director of the Finance Department of their city of Tacoma, or any officer, agent or employee of the City designated to act on the Director's behalf to conduct a full criminal background check through Washington State Patrol and Federal Bureau of Investigations criminal databases and I consent to be fingerprinted. In addition, I authorize the Director to obtain a current copy of my driver abstract from Washington State Department of Licensing.

Signature _____ Date _____

Driver Certification of Fitness to Drive

I _____ (print name) certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct. I certify that I am in good physique, with good eyesight and not subject to any infirmity of body or mind, which might render me unfit for the safe operation of any for-hire vehicle. I acknowledge that I must comply with all requirements in the Tacoma Municipal code Chapter 6B.220 and omission or false representation of a material fact shall be grounds for denial of my license.

Signature _____ Date _____

**Required unless proof of completion of company's City authorized Driver training Program.*