



SALES - FOOD TRUCK VENDORS

WHO NEEDS A FOOD TRUCK LICENSE?

Any person that engages in the business of food truck vending at approved City street locations (see backside).

REQUIREMENTS FOR APPLICATION

- City Business License
- Food Truck Vendor License fee \$225
- Certificate of Insurance for \$1M naming the City of Tacoma as additional insured
- Copy of Tacoma Pierce County Health Department Mobile Food Permit
- Residential Business License (If applicable) fee \$100
- Picture or drawing with dimension of the A-board sign

A-board sign must:

- ⇒ Indicate hours of operations,
- ⇒ Not exceed 4 feet high and 12 square feet on each side
- ⇒ Not contain business name, logo or any type of advertising

FIRE INSPECTION

- All food truck vendors are required to have the Tacoma Fire Department inspect their truck. Once your completed application is received you will be given a Fire Inspection form with instructions to contact the Tacoma Fire Department.
- Once the truck passes inspection Tax & License will contact you and issue a license that can be displayed on the truck.





APPROVED CITY STREET LOCATIONS

- Baker St (Front of Dystopian Brewery) 6:00pm-10:00pm Thursday— Sunday
- In front of 1119 Tacoma Ave S 10:00am-3:00pm
- South 11th at A Street 6:00pm-10:00pm
- Broadway at Pierce Transit Park 10:00am-3:00pm or 6:00pm-10:00pm
- E 25th St at C St 6:00pm-10:00pm
- Puyallup Ave (near Greyhound Station) 6:00pm-10:00pm
- Parking Spaces in front of 1201 Pacific Ave 10:00am-3:00pm Monday—Tuesday

Other public right of way locations—A vendor or citizen may request a new location to be approved by visiting TacomaFirst311 or go to tacoma.gov/foodtrucks to download an application.

OTHER LOCATIONS

A Food Truck License is not required to operate at other locations, however, a City Business License is required and approval from the property owner or controlling agency before operating on the property.

- **Private property**—Contact property owner for approval.
- **Metro Parks**—Contact Metro Parks at 253-305-1000 for permission.
- **Tollefson Plaza**—Vendor must have a Special Event Permit contact 253-573-2523.
- **Other City property (i.e. Tacoma Dome, Convention Center)** - Contact the controlling agency directly for permission.



Questions?

For questions or more information about the Tacoma Food Truck program, please contact us at the number below or visit tacoma.gov/foodtrucks.



Finance Department
Tax & License Division
747 Market St, #220
Tacoma WA 98402
253-591-5252

Note: This Information Sheet does not substitute for codes and regulations. The business owner is responsible for compliance with all codes and regulations, whether or not described in this document.

To request this information in an alternative format or a reasonable accommodation, please call 253-591-5252.