



# Security Personnel License Application

*Tacoma Municipal Code Chapter 6B.70*

Contract Account # \_\_\_\_\_

## How to Apply for a Security Personnel License

STEPS	WHERE
<b>1. Complete Fingerprints for Background Check</b> Fingerprint services are available by appointment only at South Sound 911. When scheduling online, select <i>City of Tacoma Business License</i> as the purchase option. Fees are paid directly to South Sound 911.	<b>South Sound 911</b> To make an appointment visit <a href="http://southsound911.org/fingerprints">southsound911.org/fingerprints</a>
<b>2. Complete <a href="#">Tacoma's Free Online Security Personnel Training</a> or provide proof of similar training. All non-city training must be approved by the City.</b>	<b>Online at</b> <a href="http://tacoma.gov/taxandlicense">tacoma.gov/taxandlicense</a>
<b>3. Apply in person and bring the following:</b> <ul style="list-style-type: none"><li>• Security Personnel License Application &amp; Fee \$50</li><li>• Proof of Security Personnel Training</li><li>• General Business License Application &amp; Fee - <i>Required if self-employed. For application visit, <a href="http://tacoma.gov/taxandlicense">tacoma.gov/taxandlicense</a>.</i></li></ul>	<b>Tax &amp; License is located at:</b> 747 Market Street, Room 212 Tacoma, WA, 98402

**Done! Your Security Personnel ID card will be issued upon background check approval. Please allow approximately 10 business days**

## Applicant Data

First Name	Middle Initial	Last Name	Previous Names or Aliases
Home Address (Number, Street, Apartment number)			
City		State	Zip
Home Phone	Cell Number	Email	
Gender	Date of Birth	Do you have a valid WA State Driver's License? <input type="checkbox"/> Yes <input type="checkbox"/> No	Driver's License Number
When working as security personnel, you are: (Check both if applicable) <input type="checkbox"/> Employee (W-2) <input type="checkbox"/> self-employed (1099)		List the company(s) you do security work for:	

\*WA State Security Guard license holders are exempt from this license requirement.

### Applicant Certification

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct. Omission of or false representation of a material fact shall be grounds for denial of your license.

Signature

City & State

Date



