



City of Tacoma

Finance Department / Tax and License

City of Tacoma Garages, Fuel Stations and Marine Repair Facilities License Application

This license is in addition to a general business license. To apply for this license, the business must already be registered and active with the City or this application must be submitted with the general business license application.

This is an application only and requires approval prior to conducting the activity.

Business Information:

Does the business currently have a general business license with the City of Tacoma?

____ Yes Please provide City Account Number _____

____ No Submit this application with the Application for City of Tacoma Business License

Date the regulated activity first started in City of Tacoma: _____

Business Name: _____

Address: _____ Phone Number: _____

Describe in detail the nature of the business:

Select Business Activity:

☐ **Service Station License - \$170.00 Annual License Fee**

The business provides any of the following activities on motor vehicles or marine vessels for compensation:

Repair and/or replacing of parts

Replacement of windows or structural and nonstructural body or suspension components

Repair of exterior body panels

Washing /Detailing

Rent/Lease motor vehicles or trailers

Selling /dispensing of fuel

All work is done without requiring open flame, welding, application of more than nine square feet of fiberglass materials or application of paints/finishes.

☐ **Repair Garage License - \$170.00 Annual License Fee**

The business engages in the repair of motor vehicles, trailers or marine vessels for compensation. In addition to the activities conducted under the Service Station License, the activity includes the use of open flame, welding, the application of paints/finishes or more than 9 square feet of fiberglass.



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☐ **Automotive and/or Marine Vessel Parts Store License - \$100.00 Annual License Fee**

The primary purpose of the business is to sell new and used parts, equipment, accessories, and products typically used for the maintenance or repair of motor vehicles, trailers, or marine vessels.

☐ **Storage Garage and Parking Lot License- \$100.00 Annual License Fee**

The business provides storage or parking (lots) for vehicles for compensation. This includes vehicles towed and kept in the impound yard until the vehicle is redeemed.

☐ **Mobile Garage License - \$50.00 Annual License Fee**

The business makes repairs or provides detailing service to vehicles at the customer's location – mobile garage service.

Garage / Marine Repair License Additional Requirements

All applicable requirements of the Building, Zoning and Fire Departments must be met.

Permits are required for certain types of activity – check with each department to ensure all permits are obtained.

Application Process and Signature

License fee must be submitted with application. Applications received without payment will not be processed. Once the application and payment have been received, the application will be reviewed by various departments in the City for approval. A regulatory license certificate will be mailed once the license has been approved. Please allow up to 10-15 business days to receive notification of approval.

Licensee agrees to comply with all City Codes and Ordinances which include but are not limited to Building Codes, Zoning Codes and Fire Codes.

Date

Signature

Contact Phone Number

Applicant Printed Name

Title