



TACOMA BUSINESS LICENSE

WHO NEEDS A LICENSE?

Generally, any business that is operating or soliciting business in the corporate City limits or any person renting real property to others is required to be registered and licensed with Tacoma.

If a business is located outside of Tacoma and generates less than \$4,000 in annual gross income in Tacoma, no registration is required unless the business activity requires a regulatory license. For more information on specific business activities requiring regulation visit tacoma.gov/taxandlicense.

HOW MUCH DOES A LICENSE COST? License fees are based on your annual gross income and range from \$37—\$2,000. A full list of fees can be found at tacoma.gov/taxandlicense.

Gross Income is worldwide income generated from activity both inside and outside Tacoma regardless of the business location.

HOW DO I APPLY FOR A LICENSE? Apply online at www.FileLocal-wa.gov.

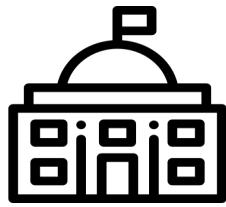


IS YOUR BUSINESS LOCATION IN TACOMA?

If your business is based in the City of Tacoma, contact the following departments prior to starting your business:

- Planning & Development Services 253-591-5030
- Tacoma Fire Department 253-591-5740
- Tax & License 253-591-5252

Revenue from license fees are used to pay for essential City services such as police and fire.



OTHER STATE AND COUNTY AGENCIES

WASHINGTON STATE DEPARTMENT OF REVENUE

HomeStreet Bank Building
3315 South 23rd St #300
Tacoma, WA 98405
Phone: 253-382-2000 or 1-800-647-7706
www.dor.wa.gov

BUSINESS LICENSING SERVICE DEPARTMENT OF REVENUE

6500 Linderson Way SW, Ste. 102
Tumwater, WA 98501
Phone: 1-800-451-7985
www.bls.dor.wa.gov

DEPARTMENT OF LABOR & INDUSTRIES

950 Broadway, Ste. 200
Tacoma, WA 98402
253-596-3800 (General Information)
www.lni.wa.gov

PIERCE COUNTY HEALTH DEPARTMENT

3629 South 'D' St.
Tacoma, WA 98418
253-798-6460 (Food & Community Safety)
www.tpchd.org

PIERCE COUNTY AUDITOR BUSINESS LICENSE

2401 South 35th St., Room 200
Tacoma, WA 98409
253-798-7427
www.co.pierce.wa.us



Finance Department
Tax & License Division
747 Market St, #220
Tacoma WA 98402
253-591-5252

Note: This Information Sheet does not substitute for codes and regulations. The business owner is responsible for compliance with all codes and regulations, whether or not described in this document.

To request this information in an alternative format or a reasonable accommodation, please call 253-591-5252 .