



Finance Department

Family-Wage Job Credit Supplemental Information Sheet and Checklist

The Family-Wage Job Credit is a five-year tax incentive designed to stimulate business, reward businesses for creating good-paying jobs, and provide new job opportunities for our citizens. More information can be found under at tacoma.gov under Tacoma Municipal Code Chapter 6A.30.065.

SUBMIT A SEPARATE SHEET FOR EACH NEW POSITION TO TAXINFO@TACOMA.GOV

Please review the list below to ensure that the new position will:

- ☐ Be located at a permanent business inside the city limits of Tacoma
- ☐ Pay a "Family Wage" within 12 months of the hire date
- ☐ Be a full-time position (at least 35 hours per week)
- ☐ Be filled for at least four subsequent calendar years after the date of hire
- ☐ Have associated records that show growth in the employment base in Tacoma

Contract Account # _____ WA State UBI # _____

Name of Business _____

Date new position filled: _____

Position Job Title: _____

Hourly Rate Paid: _____

Is the position a "Green Job?" Yes _____ No _____

Is the position filled with a Tacoma Resident? Yes _____ No _____

Does your company conduct international business service within the empowerment zone or "distressed areas" – as defined by the Washington State Department of Revenue? (For more information, call Department of Revenue's Information Center at 1-800-647-7706). Yes _____ No _____

Important to Know

- The credit must be used within 365 days of filling the new position
- The credit is not refundable and cannot be carried back or forward between years
- The credit is available for five calendar years; positions created after June 30th qualify for half of the eligible credit the first calendar year

Signature of Applicant: _____ Date: _____

Tax & License Division

747 Market St, Rm 212, Tacoma WA 98402 | 253-591-5252 | tacoma.gov/taxandlicense